



Heritage Committee

Minutes of a meeting held at 14h00 on Tuesday 8th May 2018 In the Municipal Boardroom

1. Welcome and Apologies

- 1.1 Present: Katie Smuts (Chair), Keith Brown, Gregg Goddard, Liz Hochfelden, Richard Thomson, Chris Wolf, Maureen Wolters
- 1.2 Apologies: Bea Whittaker
- 1.2 The Minutes of the meeting held on 10 April 2018 were approved.

2. Additions to the Agenda:

- 2.1 Erf 200, Bezuidenhout/Du Toit Streets - sketch plans not supported

3. New Plans:

- 3.1 Erf 1021 - 8 Longmarket Street - no objection to subdivision.

4. Other new matters

- 4.1 Erf 270, 41 Bezuidenhout Street - parking on street for 4 units: Parking issue for Town Planning not SHC. Matter flags issue of SHC not receiving HWC Records of Decision before appeal period is up.
- 4.2 Library stoep tiling: concern was expressed that the work had been done without reference to the committee. KS will take up with Overstrand Municipality.
- 4.3 Workshop on proposed WC Heritage Management Bill, 11 May: KS will attend.

5. Matters arising:

- 5.1 Erf 1715 - 7 Moore Street - Plans supported
- 5.2 Erf 209 - 6 King Street - Plans supported
- 5.3 Erf 167 - 41 Shortmarket, Metal gate: EH will speak to owner.
- 5.4 Erf 131 - 12 Longmarket - Deviation from plan: amended plans must be prepared and reviewed by the committee.
- 5.5 Erf 419 - 40 Longmarket - Appeal against HWC permit: appeal will be heard on 16 May, KS will attend.
- 5.6 Follow-up of non-compliance report - the way forward: actions agreed were that KS will initiate formalising her appointment as a Heritage Inspector, and that the issue of a deposit to cover compliance work will be pursued with OM (JS).
- 5.7 Update of Stanford Style: KB/LH will finalise in May.
- 5.8 Procedural matters:
 - 5.8.1 Round robin plan reviews: agreed to hold as-hoc meetings (quorum 4 members) rather than using "round robin".
 - 5.8.2 Checklist for submissions: the format was reviewed and wording was added to make the form more binding on the owner. KS will circulate a revised draft.
 - 5.8.3 Submission cut off time: agreed that applications must be available to the committee on the Friday before the Tuesday meeting to allow due process.

6. Unresolved items:

- 6.1 The following items were not discussed:
 - Erf 74 Church Street
 - Erf 737 Adderley Street
 - Erf 745 Shortmarket Street - precast walling
 - Erf 1657 Morton Street - plaster band
- 6.2 Trees Survey: EH reported that SCT will be holding a series of monthly events or workshops. The first of these will be a walk of the Millstream on 16 May. In June a workshop on trees will be held, addressed by Chris Whitehouse.
- 6.3 Grading of Leiwater: EH will send the report to KS.

7. Next Meeting: 12th June 2018